

MINUTES
Board of Trustees
Barrington Public Library
Thursday, February 18, 2016

Library Trustees Room
281 County Road, Barrington RI 02806

Members Present:

Kate Johnson
Dan O'Mahony
Dean Robinson
Laura Young
Vince Wicker

Absent:

Cindy Kaplan
Laura Laurence

Presiding: Vince Wicker

Also Present:

Debbie Barchi, Director

Meeting was brought to order at 7:01 p.m.

Minutes from the January 21, 2016, meeting were approved (motion by Robinson; second by Johnson).

Financial Reports:

Accepted.

Statistical Reports:

Accepted. Collection is always conscientiously weeded by the staff (sometimes weeding results in a net reduction in monthly "accessions" in the statistical report). There was a question regarding the use of reference books and an apparent reduction in the reference collection. Director pointed out that much of this type of information is now available online; older reference books often returned to the general stacks rather than kept in the reference area.

Director's Report:

The library submitted a capital budget request for \$4,000 for next year to cover computers, etc.; this continues plan of splitting the ongoing costs for computer maintenance implemented two years ago (i.e., one-third paid by the Town, one-third paid by the Friends of the Library, and one-third paid by the Corporation). The library will submit a request to the Champlin Foundation to fund upgrading the broadband connection for the library (April 30 deadline); the upgrade was recommended by Ocean State Libraries for all public libraries. Ideally, it would be beneficial to coincide this work with the second floor renovation work if possible.

The library is working with Barrington Recreation Department Director Michele Geremia to coordinate new programming, including family bingo night at Senior Center. Programs have been well attended.

Programming scheduling has been extended into April (schedule planning is month to month depending on progress on the renovation planning). The library will host a passport registration program on Saturday, March 5.

New business:

None.

Old business:

Budget update – the library has asked for a modest overall budget increase (approximately 1% overall).

Agenda for March 17, 2016, meeting:

Old business

- a) Budget update

New business

None

Meeting adjourned at 7:15 p.m.

Respectfully submitted,
Dan O'Mahony, Secretary
Barrington Public Library Board of Trustees

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Debbie Barchi, Director

Meeting was brought to order at 7:16 p.m.

Minutes from the January 21, 2016, meeting were approved (motion by Robinson, second by Johnson).

Financial Reports:

Treasurer submitted report, including balances in bank accounts and restricted funds as well as the quarterly report from Coastline Trust account.

New money market account was created to service some of the donation money accepted for the renovation project.

George Burwell of Coastline Trust Company will provide an annual review at the March 17 meeting.

Old business:

- a) Progress on building project – According to Karen Mellor, Chief of Library Services, Office of Library and Information Services (OLIS), we must have all our funds in hand before we can begin the application process for the project reimbursement program. Funds that can be counted included all donations and pledges, the Corporation's line-of-credit, the town bond, and unrestricted Corporation funds as appropriate. Tappe is in the process of finishing the construction documents so the project can get started ASAP when funds are ready. The project cannot go out to bid until OLIS has approved the application.
- b) Update from Committee on the Library – All current Trustees have contributed donations for the renovation project. A letter was sent to former Trustees asking for support towards renovating the Trustees Room.
The event on January 31 went well with an excellent presentation by the Director. A number of gifts were received following the event including a \$10,000 pledge. Follow up contacts will be made to others who attended as well as some who were not able to attend the January 31 event. Dan O'Mahony will reach out to Martha Wallick to enlist her help in possibly providing contact

information or guidance for potential prospects. There are still two \$100,000 naming opportunities available.

New business:

None

Agenda for March 17, 2016, Board meeting:

Old business:

- a) Update on building project
- b) Update on fundraising

New business:

- a) Annual review from Coastline Trust Company (George Burwell)

Meeting adjourned at 7:52 p.m.

Respectfully submitted,
Dan O'Mahony, Secretary
Barrington Public Library Corporation